

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD
DECEMBER 17, 2007 IN COUNCIL CHAMBERS

Mayor Rick Schow in the chair

COUNCILLORS PRESENT

Mayor Rick Schow	Cou. Glen Jones
Cou. Robert Russell	Cou. Tim Court
Cou. Richard Bengry	Cou. Dave Smith
Cou. Duane Barrus	

OTHERS PRESENT

Gregory D. Burt	Municipal Administrator
Nolan Card	Municipal Clerk
Jill Heninger	Municipal Clerk
Paul Doig	Director of Operations

Opening Time: 4:00 p.m.
Opening Prayer: Mayor Rick Schow

ADDITIONS TO THE AGENDA

Employee long time recognition – Request for Decisions
Discussion about Electrical Department – Confidential Items

APPROVAL OF AGENDA

Moved by Cou. Barrus to adopt the agenda as amended. **CARRIED**

DELEGATIONS

4:00 pm. Paul Hinman, MLA

Paul Hinman attended and reviewed the new sustainability program. Mr. Hinman stated that funding to the municipalities is a problem that needs to be addressed by the Provincial Government.

Mr. Hinman stated the he would like to receive some input from the council about the ORRSC, and about the types of electrical systems the Towns have and what direction this should be going in.

Mr. Hinman reviewed the amount of personal income tax collected from the residents of Cardston, Mr. Hinman feels that some of that money should be put back into the communities that it comes from.

Council asked Mr. Hinman about the wind energy systems around the area and that the power grid is not good enough to support any more, Mr. Hinman stated that he has already been looking at the power grid and discussing it with the government.

Mr. Hinman stated that any feed back that he receives helps him understand the concerns of each different community and the needs that each community has.

Council discussed the use of nuclear generators instead of wind generators.

The Mayor thanked Paul Hinman for coming, he was excused at 4:30 pm.

ADOPTION OF MINUTES

Council Meeting November 27,
2007

Moved by Cou. Jones to adopt the minutes. **CARRIED**

TOWN COUNCIL MOTION LIST

Town Council Motion Lists of November 27, 2007 was presented for report.

REQUEST FOR DECISIONS

Cardston County Emergency
Services finances

The Administrator reviewed the letter from Cardston County concerning the payment for Cardston County Emergency Services.

Cardston County Emergency
Services Funding
MOTION 07-219

Moved by Cou. Russell to approve the population formula as recommended by the Cardston County to pay the Town's portion of \$54,872.22; and to continue to negotiate with committee representatives for future payments of deficit funds and to use the population formula percentages. **CARRIED**

4:45 pm. Pictures

Council adjourned to have their picture taken 4:45 pm.

Council returned at 4:50 pm.

Bylaw #1540K – Land Use Bylaw
penalty

Council reviewed Bylaw #1540K – Land Use Bylaw penalty for starting construction prior to getting a permit.

Council discussed the amount of the penalty.

Second Reading – Bylaw #1540K

Moved by Cou. Jones for Second Reading of Bylaw #1540K **CARRIED**

Third and Final Reading – Bylaw
#1540K

Moved by Cou. Smith for Third and Final Reading of Bylaw #1540K **CARRIED**

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Long service recognition	The Administrator was recognized for his long service with the Town of Cardston	
Bylaw #1568 – Business License Bylaw	Council reviewed Bylaw #1568 – Business License Bylaw.	
Second Reading – Bylaw #1568	Moved by Cou. Jones for Second Reading of Bylaw #1568	CARRIED
Third and Final Reading - Bylaw #1568	Moved by Cou. Smith for Third and Final Reading of Bylaw #1568	CARRIED
Bylaw #1441D – Community Services Board	Council reviewed Bylaw #1441D – Community Services Board Bylaw Council discussed whether or not there should be two members from the Town of Cardston Council	
Second Reading – Bylaw 1441D	Moved by Cou. Jones for Second Reading of Bylaw #1441D	CARRIED
Third and Final Reading – Bylaw #1441D	Moved by Cou Bengry for Third and Final Reading of Bylaw #1441D	CARRIED
Bylaw #1523B – Golf Course Board	Council reviewed Bylaw #1532B – Golf Course Board Bylaw Cou. Court was excused at 5:20pm. Mayor Schow will sit on the Golf Board as the second Councillor. Council discussed changing the Bylaw to read Clause 1 to remain the same as Bylaw 1523A and clause 2b to read 6 members	
First Reading – Bylaw #1523C	Moved by Cou. Jones for First Reading of Bylaw #1523C	CARRIED
Second Reading – Bylaw #1523C	Moved by Cou. Barrus for Second Reading of Bylaw #1523C	CARRIED
Cross Cultural Event	Council discussed the co-hosting of a Cross Cultural Event with the Blood Tribe The Administration was directed to look into this and determine what kind of events the Town of Cardston could propose as possible future Cross Cultural Events. The Administrator was directed to respond to Mr. Shouting stating that the Town of Cardston is not prepared to have a Pow Wow at this time, but wish to explore other possibilities of working together to provide activities for the two cultures.	
Campground Contract	Council reviewed the Campground contract Cou. Russell was excused at 6:15 pm.	
Campground Contract MOTION 07-220	Moved by Cou. Bengry to renew the Contract with a 60/40 split having the contractor clean the washrooms and campground and to tender out the contract at the conclusion of the 2008 season.	CARRIED
	Cou. Russell returned to Council at 6:24 pm. Council adjourned to Christmas Dinner 6:25 pm. Council Returned to Council 6:55 pm.	
Parking on Main Street	The Administrator reviewed the parking problems in Main Street.	
Main Street Parking MOTION 07-221	Moved by Cou. Russell to direct the Chamber of Commerce to come up with a solution for the parking on Main Street	CARRIED
	Administration was directed to put up temporary signs to have 30 minute parking on the west side of Main Street south of the down town stop light to the sign at Pic a flic.	
Lorin Low Purchase of property	Cou. Russell was excused at 7:12 pm. Council reviewed the sale of this property to Lorin Low.	
Property Sale MOTION 07-222	Moved by Cou. Jones to designate areas for parking and to find out where the services are located.	CARRIED
	Cou. Russell returned to Council at 7:25 pm Moved by Cou. Barrus to extend to 8:00 pm.	CARRIED
AB Infrastructure – Traffic Signals	The Administrator reviewed having a Traffic Signal on Main Street and 2 nd Avenue. Tabled to next meeting	

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Financial Assistance – Electrical losses	Council discussed the financial losses that were not covered by insurance when the Town had the electrical problems on the east side of Cardston The Administration was directed to let Dave Remington know that the Council will not pay for losses
Mayor & Council Contact information	The Administrator asked if the Council wished to have their names and phone numbers in the municipal matters.
Contact Information for Council MOTION 07-223	Moved by Cou. Bengry to have Council names and phones numbers put in the municipal matters once a month. CARRIED
Assistant Grounds Keeper	The Director of Operations informed this Council that the former Council had approved a full time grounds keeper for the Golf Course and does this Council still want to proceed with this position. Cou. Bengry was excused at 7:47 pm. Cou. Bengry returned at 7:50 pm. Council directed that this matter should go back to the Golf Committee for review.
Golf Cart rentals/purchase	The Director of Operations reviewed the arrangement that the Town had with Oak Creek on the rental of Golf Carts in 2007 and that if the Town wanted to purchase the golf carts these could be purchased with the 2007 rental payment being applied as a down payment.
Purchase of golf carts MOTION 07-224	Moved by Cou. Barrus to purchase the 8 Golf Carts that were rented for the 2007 year for \$32,800.00 with the amount of rent being applied as a down payment from the purchase price of \$40,800.00. CARRIED
Operational Budget	The Municipal Finance Officer reviewed the Operational Budget for the 2008 year.
Operating Budget MOTION 07-225	Moved by Cou. Jones to accept the 2008 year Operating Budget CARRIED
Retreat	Council discussed having a retreat early in the new year. Moved by Cou. Jones to extent to 8:30 pm. CARRIED The proposed date is January 18 & 19, 2008 and Mayor Schow, Cou. Smith, Cou. Barrus, and Greg Burt are to meet and plan the agenda. Moved by Cou. Smith to extend to 9:00 pm.
Contractor's Policy	Council reviewed the Contractor's Policy
Contractor's Policy MOTION 07-226	Moved by Cou. Bengry to accept the proposed changes to the Contractor's Policy CARRIED
FINANCIAL REPORT – NOVEMBER 2007	Council reviewed the financial statement Moved by Cou. Bengry to accept the November 2007 Financial Statement CARRIED
COMMITTEE REPORTS	
5 year Infrastructure Capital Plan	The Director of Operations presented the 5 year infrastructure capital plan for information.
QUESTIONS	
CORRESPONDENCE	
Chinook Foundation	Letter from Chinook Foundation thanking the Town of Cardston for the donation to the Cardston Health Society Trust Fund
Young Parkyn McNab – two	<ol style="list-style-type: none">1. Letter from Young Parkyn McNab stating the terms of the engagement covering the audit of the Town of Cardston's financial statement for the fiscal year ending December 31, 20072. Letter from Young Parkyn McNab stating that they are independent auditors.
Pitch – in Alberta	Letter from Pitch-in Alberta thanking the Town of Cardston for its financial support as a Patron of Pitch-in Alberta 2007 & asking for support for the 2008 year.
Dennis Pommen	Letter from Dennis Pommen thanking the Councillors and CAO for their participation in the training and their comments to help improve future workshops.

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Cardston County	Letter from Cardston County asking for the Town of Cardston to cost share with paving the Cemetery Road.	
Road Paving MOTION 07-227	Moved by Cou. Bengry to explore with Cardston County the paving of the cemetery road and the road to the transfer station and present the proposed costs to Council.	CARRIED
Alberta Infrastructure & Transportation	Letter from Alberta Infrastructure & Transportation terminating the Grazing Lease on October 15, 2008.	
Minister, Alberta Infrastructure & Transportation	Letter from Alberta Infrastructure & Transportation stating that the 2007 submission for the Application for Program Acceptance (APA) under the New Deal for Cities and Communities has been accepted for the Chlorine Feed upgrade of \$10,000.00.	
IN CAMERA 8:40 PM.	Moved by Cou. Bengry to go In Camera	
	Cou. Russell was excused for the discussion on the new position of Recreation Facilities Supervisor.	
RECONVENE 9:00 PM.	Moved by Cou. Barrus to Reconvene	
CONFIDENTIAL ITEMS		
Recreation Facilities Supervisor MOTION 07-228	Moved by Cou. Bengry to create a new position within the Town as Recreation Facilities Supervisor and set the annual salary at \$50,000.00 and to commence January 1, 2008.	CARRIED
	Cou. Russell returned at 9:02 pm.	
IN CAMERA 9:03 PM.	Moved by Cou. Barrus to go In Camera	
RECONVENE 9:20 PM.	Moved by Cou. Smith to Reconvene	
	Moved by Cou. Jones to extend to 9:30 pm.	
Salary Increase MOTION 07-229	Moved by Cou. Russell to provide the employees with an additional .25% salary increment increase over and above the contract amount of 2.75% for the 2008 year.	CARRIED
Costs for Volunteers MOTION 07-230	Moved by Cou. Jones that the Administrator draft a policy to financially assist Town appointed volunteers that are serving on boards or committees that hold meetings outside of the Town of Cardston.	CARRIED
ADJOURNMENT	Moved by Cou. Jones to adjourn	CARRIED
	Adjournment at 9:23 pm.	

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Mayor

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Municipal Administrator