

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
AUGUST 19, 2008 IN COUNCIL CHAMBERS

Mayor Rick Schow in the chair

**COUNCILLORS PRESENT**

Mayor Rick Schow  
Cou. Robert Russell  
Cou. Duane Barrus  
Cou. Dave Smith

Cou. Glen Jones  
Cou. Richard Bengry  
Cou. Tim Court

**OTHERS PRESENT**

Marian Carlson  
Jeff Shaw  
Kim Boles

Chief Administrative Officer  
Director of Administration  
Administrative Clerk

Opening Time: 5:15 p.m.

Opening Prayer: Cou. Barrus

Cou. Smith arrived at 5:20pm

**ADDITIONS AND  
ADOPTION OF AGENDA**

Delegation – Patricia Goodwin – cancelled  
Additional Delegation – Mike Glavin and Cal Leishman  
Correspondence - Fortis

Moved by Cou. Jones to adopt the agenda as amended.

CARRIED

**DELEGATIONS**

5:20 pm Mike Glavin and  
Cal Leishman

Cal Leishman and Mike Glavin made a presentation to Council regarding the storm retention pond in area C of the West Area Structure Plan.

**ADOPTION OF MINUTES**

Moved by Cou. Bengry to adopt the minutes from the Council Meeting on July 15, 2008.

CARRIED

Moved by Cou. Bengry to adopt the minutes from the Public Hearing on July 15, 2008.

CARRIED

**BUSINESS ARISING**

Town Council Motion List

The Town Council Motion List of July 15, 2008 was presented for report.

Land Use Bylaw #15400  
MOTION 08-162

Motion by Cou. Jones that bylaw #15400 be amended to redesignate the lands legally described and illustrated on the map in Schedule A attached hereto from “Medium Density Residential – R4” to “Central Commercial – C1”.

CARRIED

2<sup>nd</sup> Reading of Bylaw #15400

Moved by Cou. Barrus for 2<sup>nd</sup> reading of Bylaw #15400 as presented.

CARRIED

3<sup>rd</sup> and Final Reading of Bylaw  
#15400

Moved by Cou. Jones for 3<sup>rd</sup> and Final Reading of Bylaw #15400 as presented.

CARRIED

Pow Wow  
MOTION 08-163

Moved by Cou. Smith that there be a Pow Wow in 2009, depending on co-operation from Moses Lake and the Blood Tribe, and availability of funding; and pending an evaluation of costs from the Pow Wow in 2008.

CARRIED

Mosquito Program

Administration reported that Jason Janisko is anticipating that he can start a larvicide program during the week of August 18, 2008.

**IN CAMERA**

Delegation - Darcy Boehmer  
6:10 pm

Moved by Cou. Barrus to go In Camera at 6:10pm

Darcy Boehmer made a presentation to Council regarding the Town of Cardston garbage contract.

**RECONVENE**  
6:20 pm

Moved by Cou. Bengry to reconvene at 6:20pm.

Convened to dinner at 6:20pm

Reconvened to meeting at 6:30 pm

MOTION 08-164

Moved by Cou. Barrus that the Town pay Darcy Boehmer a fuel surcharge, retroactive to January 1, 2008. The contractor is required to submit an invoice for the fuel surcharge each month, using a benchmark of \$1.00 per litre. This is to be reviewed January 1, 2009.

CARRIED

**REQUEST FOR DECISIONS**

Cardston County Tour

Administration is recommending that Paul Doig, Bart Atwood, and perhaps the Mayor or another representative from Council go on a trip with the County to see new sewage treatment processes in Kalispell and Missoula, MT.

MOTION 08-165

Moved by Cou. Court that the Town send Paul Doig, Bart Atwood, and Cou. Barrus on a trip with the County to see new sewage treatment processes in Kalispell and Missoula, MT, on Aug 25 – 27, 2008.

CARRIED

**MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
AUGUST 19, 2008 IN COUNCIL CHAMBERS**

2008 AUMA Convention	Registration for the 2008 AUMA Convention. All will attend.	
S&S Diversified	Ralph Salmon would like to lease the property located at 540 1 <sup>st</sup> Ave West.	
	Administration was directed to investigate the status of the Quonset and bring a report to Council.	
MOTION 08-166	Moved by Cou. Bengry to not lease the property located at 540 1 <sup>st</sup> Ave West to S&S Diversified, and that the Town offer him a lease on the property located at 271 7 <sup>th</sup> St East.	CARRIED
Ron & June Nelson	Ron and June Nelson are asking to subdivide one lot off of the front portion of their property on Homeseekers Avenue. Council has directed Administration not to lift the moratorium on this development area until the redevelopment plan is in place.	
Audio Headphone Policy MOTION 08-167	Moved by Cou. Jones to implement Policy #A/50 which states that employees are not permitted to wear audio headphones or ear pieces during work hours.	CARRIED
Oldman River Regional Services Commission MOTION 08-168	ORRSC is proposing to update the orthophotography on our GIS system in 2009.  Moved by Cou. Barrus	
	<ol style="list-style-type: none"> <li>1. Be it resolved that Council authorizes the Town of Cardston to participate in a Municipal Sponsorship Program grant application for 2009 Oldman River Region Urban Orthophotography Project under the Alberta Municipal Affairs and Housing Municipal Sponsorship Program; further</li> <li>2. That the Town of Cardston agrees that the Village of Nobleford be designated the managing partner of 2009 Oldman River Region Urban Orthophotography Project for the purpose of applying, receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners; further</li> <li>3. That the Town of Cardston agrees to allocate 45% of its Municipal Sponsorship Program base grant to 2009 Oldman River Region Urban Orthophotography Project; and further</li> <li>4. That the Town of Cardston agrees to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds if it is managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.</li> </ol>	CARRIED
Bylaw #1572 Designated Officers	Administration is seeking to update Bylaw #1572 the designated officers for the Town of Cardston due to staffing changes.	
1 <sup>st</sup> Reading of Bylaw #1572	Moved by Cou. Barrus for 1 <sup>st</sup> reading of Bylaw #1572.	CARRIED
2 <sup>nd</sup> Reading of Bylaw #1572	Moved by Cou. Court for 2 <sup>nd</sup> reading of Bylaw #1572.	CARRIED
Allow 3 <sup>rd</sup> Reading of Bylaw #1572	Moved By Cou. Jones to allow 3 <sup>rd</sup> reading of Bylaw #1572.	CARRIED
3 <sup>rd</sup> and Final Reading of Bylaw #1572	Moved by Cou. Jones to approve 3 <sup>rd</sup> and Final reading of Bylaw #1572.	CARRIED
Meeting with Minister Ady	A meeting on October 2 <sup>nd</sup> 2008 at 3:30pm has been set to meet with Minister Ady, the Minister of Tourism Parks and Recreation, regarding the LDS tour project. All Councilors will attend.	
Water Line Extension 7 <sup>th</sup> St West	Administration is recommending that the water line from 5 <sup>th</sup> Ave. along 7 <sup>th</sup> St. East be connected to the line on 3 <sup>rd</sup> Ave. This would allow a smaller portion of the East end of town to be shut off while replacing the water main on 3 <sup>rd</sup> Street East.	
MOTION 08-169	Moved by Cou. Smith to approve the project for the water line extension along 7 <sup>th</sup> St. East between 3 <sup>rd</sup> and 4 <sup>th</sup> Ave with a proposed budget of \$28,000.00.	CARRIED
Glainhin Technical Services Schow Subdivision	A storm sewer line needs to be installed in the Schow Subdivision to help control the high water table.	
MOTION 08-170	Moved by Cou. Jones to install a storm sewer in the Schow Subdivision.	CARRIED
	Administration will advise purchasers of the high water table and advise them to install a sump pump to be used for proper drainage.	
<b>FINANCIAL REPORT - MAY 2008</b>	The Financial Statement for June 2008 was presented for report.	
	Moved by Cou. Barrus to approve the June 2008 Financial Report.	CARRIED

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
AUGUST 19, 2008 IN COUNCIL CHAMBERS

**COMMITTEE REPORTS AND  
OTHER REPORTS**

- D.A.L. Report from Committee (Designated Assisted Living) Cou Russell gave a preliminary report and expressed concerns with parking, curbs, and roads. He also noted that not all residents of the Grandview will qualify to reside in the new facility. There is also a concern regarding the Town's current hospital situation. Council directed Administration to check into this development and to invite Mr. Jack Ady to the next council meeting regarding this matter.
- Market Surveillance Report As required by the market Surveillance Administrator Code of Conduct, quarterly, the CAO reported on the activity with respect to the electric utility.
- 2008 AUMA Convention Policy and Resolutions Handbook The resolutions for the 2008 Convention is available for the Mayor and Councilors to peruse.
- Bylaw Enforcement Report for July 2008 Council reviewed the Bylaw/Animal Enforcement report for July 2008. Cou. Russell expressed concern with vandalism near the Ice Rink and the Silk Purse.

**QUESTIONS**

The Mayor would like to see a clean up on the block behind Ming's and Sears, to address Town beautification and implement an economic development plan for this area. He would like questions and ideas to be brought forward to the next meeting.

**CORRESPONDENCE**

- Gordon Frank Letter from Gordon Frank regarding the man hole located near 670 Main St.
- Local Authorities Pension Plan Letter from LAP advising Council of the proposed rate changes for 2009.
- City of Lethbridge Communities in Bloom Letter from Communities in Bloom inviting the community to the Communities in Bloom National Symposium on Parks and Grounds and the National Awards Ceremonies Sept 17-20, 2008. The Mayor is planning to attend.
- Government of Canada Letter from the Government of Canada regarding the New Horizons for Seniors Program. Administration will pass on this information to senior's organizations.
- Alberta Culture and Community Spirit Letter from Alberta Culture and Community Spirit advising Council of the upcoming Arts Day on September 6, 2008.
- Paige Boehmer A thank you letter was received from Paige Boehmer regarding the water that was supplied for Moroni's Quest.
- FCM A letter from the Federation of Canadian Municipalities advising Council of their Green Municipal Fund for transportation. Council advised administration to discuss this with Susan Secretan and FCSS as it may assist with seniors transportation issues.
- 1<sup>st</sup> Choice Savings An invitation to Council to attend the 1<sup>st</sup> Choice Savings Appreciation Evening on Sept 10, 2008.
- Canadian Union of Postal Workers (2) Two letters from the Canadian Union of Postal Workers requesting a letter be submitted from Council to the Canada Post Corporation Strategic Review to save universal public postal service.
- Fortis A letter from Fortis advising Council that costs will be reconciled from a decision by the EUB in 2000, and that the Town will be receiving an invoice in the amount of \$11,511.65.

**CONFIDENTIAL**

- IN CAMERA AT 8:25 PM** Moved by Cou. Jones to go In Camera. CARRIED
- RECONVENE AT 8:32 PM** Moved by Cou. Bengry to Reconvene. CARRIED
- ADJOURNMENT** Moved by Cou. Barrus to adjourn. CARRIED
- Adjournment at 8:33pm.

---

Mayor

---

Chief Administrative Officer