

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
AUGUST 18, 2009 IN COUNCIL CHAMBERS

Mayor Rick Schow in the chair

**COUNCILORS PRESENT**

Mayor Rick Schow  
Cou. Glen Jones  
Cou. Dave Smith  
Cou. Duane Barrus

Cou. Richard Bengry  
Cou. Robert Russell  
Cou. Tim Court

**OTHERS PRESENT**

Marian Carlson  
Jeff Shaw  
Jill Heninger  
Ken Loose  
David Dahl  
Noell Smith  
Dave Edmunds  
Doug Sheen  
Brenda Sheen  
Mike Kitchen  
Lavern Vadnais

Chief Administrative Officer  
Assistant Administrator  
Administrative Assistant  
Temple City Star  
Citizen  
Citizen  
Citizen  
Citizen  
Citizen  
Martin Geomatics  
Citizen

Opening Time: 5:00p.m.

Opening Prayer: Cou. Bengry

**ADDITIONS AND  
ADOPTION OF AGENDA**

7e – FICE  
7f – ORRSC  
7g – Intermunicipal Meeting  
7h – Meeting with Blood Tribe  
9e – Golf Profit and Loss Statement  
11f – Cardston County (3)

Moved by Cou. Barrus to adopt the agenda as amended. **CARRIED**

**DELEGATIONS**

5:00pm- David Dahl Tangible  
Capital Assets  
MOTION 09-146

David Dahl presented the final information regarding the Tangible Capital Assets.

Moved by Cou. Jones to approve the Tangible Capital Asset policy as presented. **CARRIED**

**ADOPTION OF MINUTES**

Moved by Cou. Bengry to adopt the minutes of the Council Meeting on July 21, 2009. **CARRIED**

Moved by Cou. Barrus to adopt the minutes of the Assessment Review Board Meeting on July 21, 2009. **CARRIED**

**BUSINESS ARISING**

Integrated Community  
Sustainability Plan  
MOTION 09-147

Council discussed the Integrated Community Sustainability Plan.

Moved by Cou. Jones to accept the Integrated Community Sustainability Plan as presented. **CARRIED**

Infrastructure Master Plan

Council discussed the Infrastructure Master Plan.

MOTION 09-148

Moved by Cou. Smith to accept the Infrastructure Master Plan as presented. **CARRIED**

St. Mary's Raw Water Intake

Administration presented information regarding the increase in funding necessary for the St. Mary's Raw Water Intake/Stabilization project.

Council discussed alternative methods of obtaining water other than from the St. Mary's River.

Administration was directed to explore the costs of getting water from the Belly River and to explore costs of building another holding pond.

MOTION 09-149

Moved by Cou. Smith to approve up to an additional \$154,153.00 for the Riverbank Stabilization and Raw Water Intake Relocation in the 2009 budget, to be funded through AMIP. **CARRIED**

Regional Partnership Initiative  
Exploration Grant  
MOTION 09-150

Administration presented information regarding the Regional partnership Initiative Exploration Grant.

Moved by Cou. Jones that

1. "Be it resolved that Council authorizes the Town of Cardston to participate in, and submit a Regional Partnerships Initiative Exploration grant application for the Cardston/Magrath Regional Servicing Initiative for the purpose of investigating potential solutions to the provision of services wherein all residents of the communities will benefit, under the Alberta Municipal Affairs Regional Partnerships Initiative; further

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2. That the Town of Cardston agrees that Cardston County be designated the managing partner of the Cardston/Magrath Regional Servicing Initiative for the purpose of receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners; and further
3. That the Town of Cardston agrees to enter into a Conditional Grant Agreement governing the purpose and use of the exploration grant funds if it is the managing partner, or if not agrees to abide by the terms of a Conditional, Grant Agreement signed by the managing partner on behalf of the other partner municipalities and/or approved participants governing the purpose and use of the exploration grant funds”

CARRIED

Bylaw #1578 – Traffic Bylaw

Council reviewed Bylaw #1578 – Traffic Bylaw with the recommendations from the Bylaw Officer regarding time limits for parking work trailers on the streets.

3<sup>rd</sup> and Final Reading of Bylaw #1578 – Traffic Bylaw

Moved by Cou. Bengry for 3<sup>rd</sup> and Final Reading of Bylaw #1578 – Traffic Bylaw.

CARRIED

Bylaw #1583 – FCSS Committee Bylaw

Council reviewed Bylaw #1583 – FCSS Committee Bylaw.

2<sup>nd</sup> Reading of Bylaw #1583 – FCSS Committee Bylaw

Moved by Cou. Smith for 2<sup>nd</sup> Reading of Bylaw #1583 – FCSS Committee Bylaw.

CARRIED

3<sup>rd</sup> and Final Reading of Bylaw #1583 – FCSS Committee Bylaw

Moved by Cou. Court for 3<sup>rd</sup> and Final Reading of Bylaw #1583 – FCSS Committee Bylaw.

CARRIED

Bylaw #1584 – Parks and Recreation Advisory Committee Bylaw

Council reviewed Bylaw #1584 – Parks and Recreation Advisory Committee Bylaw.

2<sup>nd</sup> Reading of Bylaw #1584 – Parks and Recreation Advisory Committee Bylaw

Moved by Cou. Smith for 2<sup>nd</sup> Reading of Bylaw #1584 – Parks and Recreation Advisory Committee Bylaw.

CARRIED

3<sup>rd</sup> and Final Reading of Bylaw #1584 – Parks and Recreation Advisory Committee Bylaw

Moved by Cou. Bengry for 3<sup>rd</sup> and Final Reading of Bylaw #1584 – Parks and Recreation Advisory Committee Bylaw.

CARRIED

Town Office Renovation/Construction

Administration presented information regarding the Town Office Renovation/Construction proposal.

Council will review the presented information and discuss it at a later date.

**IN CAMERA @ 5:57PM**  
**RECONVENE @ 6:10PM**

Moved by Cou. Bengry to go In Camera.

CARRIED

Moved by Cou. Jones to Reconvene.

CARRIED

Delegation was excused at 6:10pm.

**REQUEST FOR DECISIONS**

Kesang Drawu

Council discussed Kesang Drawu's request of Municipal Historic Designation for the old Royal Bank Building located at 29 2<sup>nd</sup> Avenue West (operating as Grotto Pool and Pizza).

MOTION 09-151

Moved by Cou. Smith to draft a Bylaw to designate the old Royal Bank Building located at 29 2<sup>nd</sup> Avenue West (operating as Grotto pool and Pizza) as a Municipal Historic Site.

CARRIED

Westwind Rodeo Academy

Council discussed the Westwind Rodeo Academy's request that the Town pay for the cost of the pipe for the irrigation line that was installed along with the water service in the amount of \$2,375.00 plus the cost of the shut-off valve.

Cou. Russell was excused due to a pecuniary interest at 6:14pm.

MOTION 09-152

Moved by Cou. Jones to pay for the pipe and the shut-off valve as requested to a maximum of \$2500.00.

CARRIED

Council discussed that the cost of putting in the original 4" line be part of the \$50,000.00 expenses allocated to the WRA.

Cou. Russell returned at 6:26pm.

Council Fall Planning Session

Administration presented information on possible times and agenda for the Council Planning Session this fall.

Tuesday October 20<sup>th</sup>, 2009 at 4:00pm is the tentative date for the Council Planning Session.

Premier's Golf Tournament

Council discussed the request of Pat Shimbashi with the P.C. Party to have the Town of Cardston host their fund raising golf tournament in Cardston on September 15, 2009.

MOTION 09-153

Moved by Cou. Bengry to waive the green fees and cart fees for the P.C. Party Golf Tournament on September 15, 2009.

CARRIED

FICE

MOTION 09-154

Moved by Cou. Bengry to support the Town of Cardston's involvement in the FICE program.

CARRIED

ORRSC

Administration presented information regarding the Provincial Land Use Framework Position Paper questionnaire.

Council will fill out the questionnaire and bring it back to next Council Meeting.

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MOTION 09-155	Moved by Cou. Jones that BE IT RESOLVED THAT the Town of Cardston in the province of Alberta hereby supports and authorizes the Oldman River Regional Services Commission to undertake the preparation of a position paper which is reflective of the issues, concerns, challenges and opportunities identified by our community and other Southern Alberta municipalities for which a regional plan is to be prepared. This resolution does not authorize the endorsement of the final position paper on behalf of the municipality and the planning region. CARRIED
Intermunicipal Meeting	Administration presented information that they would like to meet Monday August 24 <sup>th</sup> at 11:00am at the Cardston County Office to discuss the water agreement and the road allowance. Cou. Jones, Cou. Barrus and Marian Carlson will attend this meeting.
Meeting with Blood Tribe	Council discussed the possibility of meeting with the Blood Tribe Chief and Council sometime in September.
MOTION 09-156	Moved by Cou. Russell to direct Administration to talk to Darlene Plume to set up a Joint Partnership Meeting with the Blood Tribe Chief and Council. CARRIED
<b>FINANCIAL REPORT – JULY 31, 2009</b>	Moved by Cou. Court to approve the July 31, 2009 Financial Report. CARRIED
<b>COMMITTEE AND OTHER REPORTS</b>	
Town Council Motion List – July 21, 2009	Council reviewed the Town Council Motion List of July 21, 2009.
Bylaw/Animal Control Enforcement Report – July 2009	Council reviewed the Bylaw/Animal Control Enforcement Report for July 2009.
Market Surveillance Report	Council reviewed the Market Surveillance Report.
MOTION 09-157	Moved by Cou. Bengry to accept the Market Surveillance Report. CARRIED
Committee Report	Cou. Bengry and Cou. Barrus will help cook steaks for the Staff Golf Party on Thursday August 20, 2009.  Cou. Russell reported on the 4” water main that broke at the Chinook Lodge. Evacuation of the tenants went very smoothly.  Cou. Russell reported on the Ag Society and their support for Heritage Days. Administration was directed to send a letter of appreciation for the support for Heritage Days and Parade to the Ag Society (Mark Jensen) and the Rotary Club.
7:00pm – Public Hearing – Borrowing Bylaw	Moved by Cou. Barrus to convene to Public Hearing at 7:07pm. CARRIED Reconvened to Council at 7:09pm
Bylaw #1586 ACFA Borrowing Bylaw	Council reviewed Bylaw #1586 ACFA Borrowing Bylaw.
2 <sup>nd</sup> Reading of Bylaw #1586 ACFA Borrowing Bylaw	Moved by Cou. Smith for 2 <sup>nd</sup> Reading of Bylaw #1586 ACFA Borrowing Bylaw. CARRIED
3 <sup>rd</sup> and Final Reading of Bylaw #1586 ACFA Borrowing Bylaw	Moved by Cou. Jones for 3 <sup>rd</sup> and Final Reading of Bylaw #1586 ACFA Borrowing Bylaw. CARRIED
Bylaw #1585 – Interim Borrowing Bylaw	Council reviewed Bylaw #1585 – Interim Borrowing Bylaw.
2 <sup>nd</sup> Reading of Bylaw #1585 – Interim Borrowing Bylaw	Moved by Cou. Bengry for 2 <sup>nd</sup> Reading of Bylaw #1585 – Interim Borrowing Bylaw. CARRIED
3 <sup>rd</sup> and Final Reading of Bylaw #1585 – Interim Borrowing Bylaw	Moved by Cou. Court for 3 <sup>rd</sup> and Final Reading of Bylaw #1585 – Interim Borrowing Bylaw. CARRIED
7:10pm – Mike Kitchen (Martin Geomatics) – East Area Master Drainage Plan	Mike Kitchen from Martin Geomatics made a presentation regarding the East Area Master Drainage Plan.  Delegation was excused at 7:49pm.
7:49pm – Lavern Vadnais	Lavern Vadnais made a presentation regarding the Town providing water for his subdivision on the same terms as the WRA. Council explained that they are still negotiating a Water Conveyance Agreement with the County. Delegation was excused at 8:08pm.
<b>EXTENSION</b>	Moved by Cou. Court to extend to 8:30pm
<b>CORRESPONDENCE</b>	
LAPP	Letter from Local Authorities Pension Plan (LAPP) regarding a contribution rate increase over a three-year term, commencing January 1, 2010.
Alberta Municipal Affairs	Letter from Alberta Municipal Affairs informing Council of a qualifying project under the MSI conditional operating funding guidelines.
Alberta Transportation	Letter from Alberta Transportation informing Council of eligible projects under the terms of the AMIP.

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AUMA	Letter from AUMA inviting Council to attend their Annual Convention held on November 4-6, 2009. Mayor Schow and all the Councilors will attend the conference.	
University of Lethbridge	Letter from the University of Lethbridge requesting that the community nominate individuals for its 2010 Honorary Degree awards.	
Cardston County	Letter from Cardston County advising that access will not be granted along Sections 10, 11 & 12-3-25-4 for the treated wastewater effluent outfall line pending further negotiations of the Water Conveyance Agreement.  Letter from Cardston County advising of a counteroffer for Council's review regarding the Water Conveyance Agreement.	
<b>IN CAMERA @ 8:16PM</b>	Moved by Cou. Barrus to go In Camera. Cou. Jones was excused for pecuniary interest at 8:29pm. Cou. Jones returned at 8:48pm.	<b>CARRIED</b>
<b>RECONVENED @ 9:11PM</b>	Moved by Cou. Court to Reconvene to Council	<b>CARRIED</b>
<b>EXTENSION</b>	Moved by Cou. Bengry to extend to 9:15pm.	<b>CARRIED</b>
<b>ADJOURNMENT</b>	Moved by Cou. Jones to adjourn.  Adjournment at 9:14pm	<b>CARRIED</b>

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Mayor

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Chief Administrative Officer