

MINUTES OF THE SPECIAL MEETING OF THE TOWN COUNCIL HELD  
APRIL 29, 2008 IN COUNCIL CHAMBERS

Mayor Rick Schow in the Chair

**COUNCILORS' PRESENT**

Mayor Rick Schow	Cou. Glen Jones
Cou. Robert Russell	Cou. Tim Court
Cou. Richard Bengry	Cou. Dave Smith
Cou. Duane Barrus	

**OTHERS PRESENT**

Marian Carlson	Chief Administrative Officer
Paul Doig	Director of Operations
Kim Boles	Municipal Clerk
Noell Smith	Finance Officer

Opening Time: 4:00 p.m.  
Opening Prayer Cou. Court

**REQUEST FOR DECISIONS  
DELEGATION**

Noell Smith Service Award presented to Noell Smith for 20 years of service.

Greg Burt arrived at 4:10 pm.  
Cou. Jones arrived at 4:12 pm.

Young, Parkyn, & McNab LLP Audit 2007 – presented by Doug Mundell and Chandra Storvold.  
They also presented a post audit letter and a management letter.

IN CAMERA: 5:35PM Moved by Cou. Jones to go in camera. CARRIED

RECONVENED: 6:25PM Moved by Cou. Russell to reconvene. CARRIED

MOTION 08-86 Moved by Cou. Bengry to fund \$152,000.00 of capital expenditures from reserves for the 2007 budget year. CARRIED

Recommendation from YPM to amend budget from May 17, 2007 to move \$113,070.00 to Operating from Capital to correct coding error.

MOTION 08-87 Moved by Cou. Barrus to correct the coding error from account #242799 to account #242792 in the May 17, 2007 budget. CARRIED

MOTION 08-88 Moved by Cou. Smith to accept the 2007 audited financial statements as amended by Motion 08-86 and Motion 08-87. CARRIED

**NEW BUSINESS**

Deputy Mayor MOTION 08-89 Moved by Cou. Barrus to appoint Richard Bengry as Deputy Mayor for the next 6 months. CARRIED

Market Surveillance Report A letter from the Municipal Administrator was presented regarding the Market Surveillance Administrator Code of Conduct quarterly report.

Director of Administration MOTION 08-90 Moved by Cou. Jones to hire Dale Heyland, to assist in the hiring of the Director of Administration, at the previous rate. CARRIED  
Administration committee was invited to assist in this process.

**OLD BUSINESS**

Chief Administrative Officer Bylaw #1570 Moved by Cou. Bengry for the third and final reading of Bylaw #1570 CARRIED

Council Procedural Bylaw #1571 First reading Moved by Cou. Barrus for first reading of Bylaw #1571 CARRIED

Second reading Moved by Cou. Jones for second reading of Bylaw #1571 CARRIED

Allow third reading Moved by Cou. Jones to allow third reading of Bylaw #1571 CARRIED

Third reading Moved by Cou. Court for third reading of Bylaw #1571 CARRIED

Library Board MOTION 08-91 Moved by Cou. Bengry to approve library board names as presented. CARRIED

**CORRESPONDENCE**

AESO A letter from Alberta Electric System Operator regarding an Open House to be held on May 7, 2008 in Cardston was reviewed.

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Alberta Municipal Affairs                      A letter from Alberta Municipal Affairs regarding the 2008 education property tax requisition was reviewed.

**NEW BUSINESS CONTINUED**

2008 Budget                                      Noell Smith presented the 2008 budget for the Town of Cardston.

Mayor Schow was excused at 8:00pm.

Noell Smith presented the proposed 2008 mill rate.

MOTION 08-92                                      Moved by Cou. Jones to accept the 2008 operations and capital budget as presented. **CARRIED**

First reading of Mill Rate Bylaw #1569                      Moved by Cou. Barrus for first reading of Bylaw #1569 to include a residential mill rate of 8.7 and a non residential mill rate of 13.25. **CARRIED**

**ADJOURNMENT**                                      Moved by Cou. Jones to adjourn. **CARRIED**

Adjournment at 8:45pm.

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Mayor

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Municipal Administrator