

## **Cardston Opportunities Initiative Policy**

A policy to establish the guidelines for the “Cardston Opportunities Initiative”.

### **Purpose**

To assist individuals, groups and organizations, by way of application, for project seed funding for particular events within the community.

### **Qualifications**

- A. A **new** event or activity, which would, by its very nature, is likely to draw significant numbers of people to the Town of Cardston.
- B. Individuals and/or organizations must submit an application for consideration, which must include a detailed business plan and complete budget, as well as a time line.

### **Guidelines**

- A. Funds may be provided for the same event to a maximum of five years.
- B. Proposals shall be submitted to the Community Services Board 75 days prior to the starting event date.
- C. The Community Services board will make a recommendation to Council as a whole for final ratification.

### **Funding**

The Town will budget annually for this initiative.

Date approved June 24<sup>th</sup>, 2003